

March 17, 2020

Dear College of Veterinary Medicine Community,

I am writing to reinforce President Wintersteen's directive this morning regarding the university's daily operations in response to the COVID-19 pandemic.

The College of Veterinary Medicine is asking all departments and units to accommodate flexible working arrangements to maintain university operations while maximizing social distancing – a CDC mitigation strategy to reduce the transmission of COVID-19 cases.

Supervisors within the College of Veterinary Medicine are directed to implement the following procedures:

- All employees who are able to work remotely, as determined by their supervisors, are to work remotely.
- The same directive applies to all graduate students and post-docs, and undergraduate student workers.
- All meetings that can be virtualized should be virtualized, even one-on-one meetings with colleagues having offices or laboratories in close proximity.
- The main CVM entrance is locked but the front desk will continue to be staffed from 8 a.m. to 4 p.m., Monday through Friday. Individuals who are expecting visitors essential to the operation of Iowa State University should call 294-1250 to inform the front desk the time of the visitor's arrival.
- The Lloyd Veterinary Medical Center and Veterinary Field Services are only seeing patients when it is critical to the health of the animal or the economic viability of the client.
- The Veterinary Diagnostic Laboratory and Veterinary Pathology are continuing to operate under a normal schedule.

It is important to remember that the University remains open for business, but that campus will be staffed at a significantly reduced level.

Take care and thank you for everything you are personally doing to assist Iowa State and each other respond to COVID-19 and let me know how I can assist your work.

Dan Groom DVM, PhD  
Dr. Stephen G. Juelsgaard Dean of Veterinary Medicine